

City of Danbury
Regular Council Meeting Notes
Thursday, September 1, 2022

Call To Order: 6:30 PM

Council Present: Rocky Hicks, Kylie Kroschel, Gordon Hatthorn, Sue Powell

Council Absent: Keith Woods, Jon Williams

Staff Present: Kristina Watson, Carrie Long

Pledge

Prayer: Rocky Hicks

Public Comment: Lloyd Wollam introduced himself and said he has lived here a very long time. He was asked to take Joe Phillip's place on the Drainage District #8 board and was voted chairman. He would like the city to know that if anything comes up at the city with drainage to let the board know. He wants us to work together.

Mayor Update: None

Council and Staff Comments: None

General Business:

1. Discussion and Consideration of policy for public comments. (Sue Powell)
Ordinance No. 14-05 is missing a designated policy on public comments on an agenda item. We need a place to address it. See #9 of the ordinance.
Rocky Hicks said we need to put a time limit on it. Recommends two minutes per person per agenda item.
Kylie Kroschel said to change #10 of the ordinance to correct wording on time limits.

Motion By: Kylie Kroschel to have at the next meeting a revised ordinance to approve.

Seconded By: Gordon Hatthorn

Passes

2. Discussion and Consideration of placement of memorial bench at City Park. (Janelle Williamson)
Rocky Hicks would like to wait until Keith Woods is back to discuss. He has a good idea to present.
Sue Powell questioned whether it was approved for Janelle Williamson to purchase the bench.
Rocky Hicks and Kylie Kroschel think Janelle Williamson should wait to hear Keith's idea.

Tabled

3. Discussion and Consideration of memorial bench at City Park. (Chris Holcomb)

Tabled

4. Discussion and Consideration to purchase a zero turn lawnmower for the city. (Kylie Kroschel)
Kylie Kroschel said that Rocky Hicks, Gordon Hatthorn and herself worked on quotes from Buy Board. The difference in quotes is transmission, engine, seat, fuel capacity and deck. Everything else is the same. The price difference is about \$3,000.00.
Kristina Watson agreed to the Z411KW-3-48 through Buy Board from Alvin Equipment.

Motion By: Kylie Kroschel to purchase the Z411KW-3-48 from Alvin Equipment using Utility Funds
Seconded By: Rocky Hicks

Passes

5. Discussion and Consideration of an alert system for the Utility Department. (Kristina Watson)
Kristina Watson discussed the three quotes received: Hahn, Instrumentation and Mercer.
Kylie Kroschel asked what the differences are and what Kristina's preference is.
Kristina Watson said that Mercer is a dialer system – communicate through cellular phone. Hahn's includes Scada which is widely used. Kylie asked if it is overkill for the city. Kristina said yes, for now but in the future when we are ready to add other sections of the water facility it would already be in place.
Sue Powell said we are trying to do the water tower for now. To add the WWTP right now is not cost effective.
Kristina said the Instrumentation quote total dollar amount is a worst case scenario. It most likely won't be that much.
Chris Holcomb from the audience asked to check the inputs to see if there is more than one type.
Rocky asked if you can add lift stations and Kristina said yes. He also asked if we will need internet and Kristina said it is included in the quote.
Kristina said that Instrumentation has the shortest lead time to get up and running.

Motion By: Kylie Kroschel to accept the Instrumentation quote not to exceed the \$18,875.00 for a monitoring alert system for city water to be paid from unallocated funds in the Utility Fund.
Seconded By: Rocky Hicks

Passes

6. Discussion and Consideration of road repair on 6th street due to water leak. (Sue Powell)
Sue Powell said that the water leak in August caused a need to repair the road on 6th Street. We received a quote from Garner Paving.

Motion By: Rocky Hicks to accept the bid from Garner Paving of \$1,600.00 to repair road on 6th Street. To be paid for out of the Street Fund.
Seconded By: Gordon Hatthorn

Passes

7. Discussion and consideration of road list to submit to County. (Sue Powell)
Sue Powell said it is that time of year to give to the county a list of road repairs. Discussion was held about which roads were in need and which roads should be done first. Council will take a look at the roads on the list and Rocky will get lengths before the next meeting.

Tabled

8. Discussion and Consideration of Utility Ord. 20-03, and possible workshop date. (Sue Powell)
Sue Powell said the items in red on the attached Ordinance No. 20-03 are the changes that were discussed in the Utility Ordinance Workshop meeting.
All agreed to schedule another workshop on Tuesday, 9/20/22 at 6:30 PM.

Tabled

9. Discussion and Consideration of purchasing a utility truck for the Utility Department. (Rocky Hicks)
Rocky Hicks said that he has been talking to Kristina Watson and she would like boxes on both sides for separation of water and sewer tools and supplies. We are looking at getting an older truck but in good condition. Trucks are selling fast so we need to have the approval to purchase when a truck is found. The price range would be \$30 – 35,000.00.
The utility vehicle will not be used for just utility, it will also be used for maintenance needs for all of Danbury.

Motion By: Rocky Hicks to purchase a utility vehicle not to exceed \$35,000.00 to be paid from General Fund unallocated funds.

Seconded By: Kylie Kroschel

Passes

Executive Session: at 7:45 PM

1. Discussion and consideration appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Utility Personnel.

General Business Agenda Continued:

10. Discussion and Consideration of items in executive session.

Motion By: Kylie Kroschel to appoint a new employee in the utility department. Move budget line item from PartTime to Full Time in the 2021-2022 budget.

Seconded By: Rocky Hicks

Passes

11. Discussion and Consideration of amending the 2021-2022 Budget. (Sue Powell)

We are close to finishing the year. We had items that were over and some that were under. We moved the ones with a lot of left over money to the line items needing money. We attached the cash fund balances to show current amounts in checking accounts. Maintenance and Repairs and Parts and Supplies are two line items that we still need to go through.

Motion By: Kylie Kroschel approval to amend the 2021-2022 budget

Seconded By: Rocky Hicks

Passes

Adjourn/Dismiss: at 8:00 PM

Minutes approved on September 15, 2022

Attest:

City Secretary, Erin Nolan

Suzanne Powell

Mayor, Suzanne Powell

Kevin Wood

April 14th

Kylie Kroschel

My H